國立台灣科技大學 114學年 第2學期　課程大綱

Spring 2026 NTUST Course Outline

授課教師：陳佩瑩

Instructor:Pei-ying Chen

課程名稱：英文實務

Course Title：English Proficiency Requirement

2026/11/3

課程代號：FE1112703 Course Code 學分數：2 Credits	必選修：選修/半學年 Required/Electve:Elective/Half Yr. 先修課程： Prerequisites
節次教室：WA(IB-304) WB(IB-304) Time/Location	
專業核心能力： Core Professional Competencies	
課程網址： Course Website	
課程宗旨： Course Objectives	本課程係針對多益測驗未達通過標準或擬參加考試而設計以通過TOEIC而設計並落實聽說讀寫技能並使用之。介紹考試題型應考策略及體驗練習以增強英文實務力。The purpose of this required English course is to build students' confidence and enhance their four core English skills—listening, reading, speaking, and writing—by applying diverse topics from daily life, along with useful grammar, sentence patterns, and business English vocabulary. In addition to the textbook content, various topics related to the Sustainable Development Goals (SDGs) are incorporated, while current issues and online resources are utilized to motivate students' learning interests and improve effective communication. Through lectures and cooperative discussions, students are encouraged to develop and integrate their English language skills for English exams and workplace applications.
課程大綱： Outline of Lectures	Week 1: 2/25 Orientation, Introduction & Resume Ideas Week 2: 3/4 Unit 1: The Job Hunt Week 3: 3/11 Unit 1: The Job Hunt/ Resume Writing Week 4: 3/18 Unit 2: I'm New Around Here Week 5: 3/25 Unit 2: I'm New Around Here Week 6: 4/1 Unit 4: Know Your Role Week 7: 4/8 Unit 4: Know Your Role Week 8: 4/15 Mid-term Exam Week 9: 4/22 Midterm Review/ Job Interview Practice Week 10: 4/29 Unit 6: Facing the Crowd Week 11: 5/6 Unit 6: Facing the Crowd Week 12: 5/13 Unit 9: Business Trip/ Presentation: Public Speaking Practice Week 13: 5/20 Unit 9: Business Trip/ Presentation: Public Speaking Practice Week 14: 5/27 Unit 12: Let's Party Week 15: 6/3 Unit 12: Let's Party & Festive Activity Week 16: 6/10 Final Exam
授課方式： Method of Instruction	講授 Lecture：40% 分組討論 Group discussion：10% 案例研討 Case study：10% 操做練習 Practical exercises：40%

	講授 Lecture：%
教科書： Textbooks	Kudo, T. & Henley, J. (2025). Springboard 2. Taipei: Cengage Learning Asia Pte Ltd, Taiwan Branch.
參考書目： References	PPT slides, online resources, and supplementary materials
修課須知： Notice	
評量方式： Grading	• Class attendance, participation & in-class activity (20%) • Weekly task, assignment & quiz (20%) • Presentation (10%) • Midterm Exam (20%) • Final Exam (20%) • Overall performance: including self-learning points at the Language Center (10%)
備註說明： Notes	• Students are required to pay close attention to the course content and actively participate in collaborative activities to develop the expected English application skills. Physical or mental absences from class will significantly affect your final grade. • Weekly tasks and practices will be conducted during class hours. • Missing class means missing quizzes and in-class activities. Absence from more than (or equal to) one-thir